

MINUTES OF REGULAR MEETING – MARCH 25, 2024

The regular meeting of the Board of Directors of the Irvine Ranch Water District (IRWD) was called to order by President Reinhart at 5:01 p.m. on March 25, 2024 at the District offices, 15600 Sand Canyon Avenue, Irvine.

Directors Present: McLaughlin, Withers, Swan, LaMar, and Reinhart.

Director Absent: None.

Oral and Written Communications: None.

Items too late to be agendized: None.

Also Present: General Manager Cook, Executive Director of Technical Services Burton, Executive Director of Operations Chambers, Executive Director of Water Policy Weghorst, Director of Financial Planning and Data Analytics Smithson, Director of Human Resources Mitcham, Director of Maintenance Manning, Director of Information Technology Kaneshiro, Director of Safety and Security Choi, Director of Strategic Communication and Advocacy Compton, Director of Water Quality and Regulatory Compliance Colston, Director of Water and Recycling Operations Zepeda, Facilities & Fleet Manager Tedescucci, General Counsel Collins, Secretary Swan, Consultant Newell and members of the staff and public.

CONSENT CALENDAR

On MOTION by McLaughlin, seconded by Withers and unanimously carried, CONSENT CALENDAR ITEMS 4 THROUGH 10 WERE APPROVED AS FOLLOWS:

4. BOARD MEETING MINUTES

Recommendation: That the minutes of the March 11, 2024 Regular Board meeting be approved as presented.

5. APPOINTMENT OF DISTRICT NON-BOARD OFFICERS

Recommendation: That the Board appoint Kristine Swan as the District Secretary of the Irvine Ranch Water District and appoint Neveen Adly as the Treasurer of the Irvine Ranch Water District, effective immediately.

6. FEBRUARY 2024 TREASURY REPORT

Recommendation: That the Board receive and file the Treasurer's Investment Summary Report, the Summary of Fixed and Variable Rate Debt, and the Disclosure Report of Reimbursements to Board members and staff, approve the February 2024 summary of payroll ACH payments in the total amount of \$2,618,935, and approve the February 2024 Accounts Payable Disbursement Summary Of Warrants 440793 through 441441, Workers' Compensation distributions, ACH payments, virtual card payments, wire transfers, payroll withholding distributions, and voided checks in the total amount of \$30,205,770.

CONSENT CALENDAR (CONTINUED)

7. MICHELSON WATER RECYCLING PLANT FUELING FACILITY CONTRACT
CHANGE ORDER AND BUDGET INCREASE

Recommendation: That the Board approve Contract Change Order No. 4 in the amount of \$290,798.21 with Innovative Construction Solutions for work associated with the road widening, and authorize budget increases in the amount of \$100,000, from \$4,176,000 to \$4,276,000, for Project No. 07881 and in the amount of \$200,000, from \$7,974,000 to \$8,174,000, for Project No. 07882.

8. IRVINE LAKE MASTER GROUND LEASE UPDATE AND RESOLUTION
DECLARING EXEMPTION FROM SURPLUS LAND ACT

Recommendation: That the Board adopt a Resolution declaring certain property at Irvine Lake as “Exempt Surplus Land”.

RESOLUTION NO. 2024-4

RESOLUTION OF THE BOARD OF DIRECTORS OF IRVINE RANCH WATER
DISTRICT DECLARING CERTAIN PROPERTY AT IRVINE LAKE AS “EXEMPT
SURPLUS LAND”

9. ADOPTION OF REVISED IRWD SCHEDULE OF POSITIONS AND SALARY RATE
RANGES

Recommendation: That the Board adopt a resolution, superseding Resolution No. 2024-1, and adopting a revised schedule of positions and salary rate ranges.

RESOLUTION NO. 2024-5

RESOLUTION OF THE BOARD OF DIRECTORS OF THE IRVINE RANCH WATER
DISTRICT SUPERSEDING RESOLUTION NO. 2024-1, AND ADOPTING A
REVISED SCHEDULE OF POSITIONS AND SALARY RATE RANGES FOR THE
GENERAL UNIT, NON-EXEMPT SUPERVISOR UNIT, AND FOR MANAGERS,
EXEMPT SUPERVISORS, CONFIDENTIAL AND EXEMPT EMPLOYEES

10. 2024 REGULAR LAFCO SPECIAL DISTRICTS SEAT ELECTION

Recommendation: That the Board authorize the District Secretary to submit the “Declaration of Qualification to Vote” form designating President Doug Reinhart as IRWD’s authorized voting member and Vice President Steve LaMar as IRWD’s alternate voting member for the Orange County Special District Selection Committee election and authorize the District’s voting member to cast the District’s ballot if there is more than one candidate and ballots are mailed out.

ACTION CALENDAR

11. REHABILITATION OF IRWD WELL NOS. 76, 110R, AND 115R, AND DESTRUCTION OF WELL NOS. 72 AND 106 BUDGET INCREASE, VARIANCE, AND CONSTRUCTION AWARD

Executive Director of Technical Services Burton reported that the District maintains a groundwater well condition matrix and continually monitors the performance of all the wells. IRWD Wells 76, 110R, and 115R all require rehabilitation, while IRWD Wells 72 and 106 need to be removed from service following the California State requirements.

Following Mr. Burton's report, on MOTION by McLaughlin, seconded by Withers, and unanimously carried, THE BOARD AUTHORIZED A BUDGET INCREASE IN THE AMOUNT OF \$180,500, FROM \$409,500 TO \$590,000, FOR PROJECT NO. 11137; AUTHORIZED THE GENERAL MANAGER TO EXECUTE VARIANCE NO. 1 WITH RICHARD C. SLADE AND ASSOCIATES, LLC IN THE AMOUNT OF \$278,053; AND AUTHORIZED THE GENERAL MANAGER TO EXECUTE A CONSTRUCTION CONTRACT WITH BEST DRILLING AND PUMP, INC. IN THE AMOUNT OF \$2,158,975 FOR THE REHABILITATION OF IRWD WELL NOS. 76, 110R, AND 115R, AND THE DESTRUCTION OF WELL NOS. 72 AND 106, PROJECT NUMBERS 11137, 11847, 11846, AND 12264.

12. PRIMARY DISINFECTION FACILITY, FLEET SERVICES AND SAND CANYON BUILDINGS ROOF REPLACEMENT CONTRACT AWARD

Facilities & Fleet Manager Tedescucci reported that following the record-breaking wet weather, the roofs at three IRWD facilities require immediate attention. The facilities that require replacement are the Primary Disinfection Facility; the Fleet Services Building; and the Sand Canyon Headquarters.

Following Mr. Tedescucci's overview of the project on MOTION by McLaughlin, seconded by Withers, and unanimously carried, THE BOARD AUTHORIZED A BUDGET INCREASE IN THE AMOUNT OF \$297,900, FROM \$313,000 TO \$610,900, FOR PROJECT NO. 12557; A BUDGET INCREASE IN THE AMOUNT OF \$200,000, FROM \$313,000 TO \$513,000, FOR PROJECT NO. 12559; AND AUTHORIZED THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH CHAPMAN COAST ROOFING CO., INC. IN THE AMOUNT OF \$595,296 FOR ROOF REPLACEMENTS TO IRWD'S PRIMARY DISINFECTION FACILITY AND THE FLEET SERVICES BUILDING, PROJECT NO. 12557; AND EXECUTE A CONTRACT WITH ROBERT'S ROOFING IN THE AMOUNT OF \$425,500 FOR ROOF COATING REPLACEMENT TO IRWD'S SAND CANYON HEADQUARTERS BUILDING, PROJECT NO. 12559.

OTHER BUSINESS

13. General Manager's Report

Mr. Cook reported that he along with District staff provided a tour to Teresa Sears and her colleagues of Irvine Lake and the Santiago Creek Dam Outlet Tower. They also discussed the Spillway Improvements and how it could affect entities and projects downstream of the Satiago Creek Dam.

He also made note that the District was awarded the District Transparency Certificate by the California Special Districts Association.

14. Receive oral update(s) from District liaison(s) regarding communities within IRWD's service area and interests.

Consultant Newell reported that all is well in the Canyons, and that the fire season's start has been delayed due to wet weather.

15. Directors' Comments and Meeting Reports

Director McLaughlin stated that she had nothing to report.

Director Withers reported on his participation at the NWRI Special Board of Directors meeting and his attendance at the OCWA Monthly Industry Insight Meeting. He also attended Supervisor Wagner's reelection celebration.

Director Swan reported on his attendance for the Water Education Foundation's Lower Colorado River Tour; his participation in the WACO Planning Committee Meeting; the MWDOC Board of Directors' Meeting; and the Newport Bay Watershed Executive Committee meeting.

Director LaMar reported on his attendance at the OCBC's Annual Sacramento Advocacy Trip; his participation with District staff in Sacramento for IRWD advocacy meetings; the Natural Communities Coalition Strategic Planning Workshop; and the Natural Communities Coalition Board Meeting.

President Reinhart reported on his participation in the MWDOC Administration and Finance Committee Meeting; the OCWD Water Issues Committee Meeting; the OCWD Administration and Finance Issues Committee Meeting; the MWDOC Board of Directors' Meeting; and the OCWD Board of Directors' Meeting.

16. CLOSED SESSION

Legal Counsel Collins said that the following Closed Session would be held:

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to Government Code Section 54956.8:

Property: Storage Rights and other District Real Property at Santiago Reservoir (Irvine Lake), adjacent to 4621 Santiago Canyon Road, Silverado Canyon, CA 92676.

Agency negotiator: Paul Cook, IRWD General Manager

Negotiating parties: Jerry Vilander, Serrano Water District General Manager

Under negotiation: Price and Terms of Payment

Following the Closed Session, the meeting was reconvened with Directors McLaughlin, Withers, Swan, LaMar, and Reinhart present. President Reinhart said that there was no action to report.

17. Adjournment

There being no further business, President Reinhart adjourned the meeting at 6:34 p.m.

APPROVED and SIGNED this 8th day of April 2024.



Vice President, IRVINE RANCH WATER DISTRICT



Secretary, IRVINE RANCH WATER DISTRICT

APPROVED AS TO FORM:



Claire Hervey Collins, General Counsel
Hanson Bridgett LLP